

Accessibility Plan 2022-2025

Purpose of Plan

The purpose of this plan is to show how Old Leake Primary Academy and Seedlings Nursery and intends, over time, to increase accessibility to the physical environment, the curriculum and written information so that all pupils/students, staff and other visitors with a disability and other protected characteristics can take full advantage of the environment education and associated opportunities.

Definition of Disability (Equality Act 2010)

In the act a person has a disability if:

- they have a physical or mental impairment
- the impairment has a substantial and long-term adverse effect on their ability to perform normal day-to-day activities

For the purposes of the Act, these words have the following meanings:

- 'substantial' means more than minor or trivial
- 'long-term' means that the effect of the impairment has lasted or is likely to last for at least twelve months (there are special rules covering recurring or fluctuating conditions)
- 'normal day-to-day activities' include everyday things like eating, washing, walking and going shopping
- People who have had a disability in the past who meet this definition are also protected by the Act.

Inline with the Equality Act 2010, the academy had three key duties:

- Not to treat pupils and staff less favourably for a reason related to their disability or other protected characteristics.
- To make reasonable adjustments for staff and pupils and visitors so that they are not at a substantial disadvantage due to their disability or protected characteristic.
- To plan and increase access to education for disabled pupils.

Progressive conditions considered to be a disability:

There are additional provisions relating to people with progressive conditions. People with HIV, cancer or multiple sclerosis are protected by the Act from the point of diagnosis. People with some visual impairments are automatically deemed to be disabled.

Conditions that are specifically excluded:

Some conditions are specifically excluded from being covered by the disability definition, such as a tendency to set fires or addictions to non-prescribed substances.

Protected characteristics which are also covered by this plan include:

Age, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

Old Leake Primary Academy plans, over time, to increase the accessibility of provision for all pupils, staff and visitors to the academy.

The Accessibility Plan will contain relevant actions to:

- Improve access to the physical environment of the academy, adding specialist facilities as necessary. This covers improvements to the physical environment of the academy and physical aids to access education.
- Increase access to the curriculum for learners with an impairment, expanding the curriculum as necessary to ensure that pupils with an impairment are as, equally, prepared for life as learners without impairments; (if an academy fails to do this, they are in breach of the Equality Act). This covers teaching and learning and the wider curriculum of the academy such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist aids and equipment, which may assist these pupils in accessing the curriculum.
- Improve the delivery of written information to pupils, staff, parents and visitors with impairments. Examples might include handouts, timetables, textbooks and information about the academy and academy events. The information should be made available in various preferred formats within a reasonable time frame.

Action Plans are attached which relate to the three key aspects of accessibility. These plans will be reviewed and adjusted on an annual basis. New plans will be drawn up every three years.

We acknowledge that it is necessary to raise awareness of issues related to accessibility and to provide training for staff and governors in the matter of disability discrimination.

This Accessibility Plan should be read in conjunction with the following policies, strategies and documents:

- Equality Policy
- Curriculum Statement – Ethos and Vision
- Professional Development Policy
- Health & Safety Policy
- Special Educational Needs Policy
- Behaviour for Learning Policy

The Accessibility Plan will be published on the Academy website.

The Academy's complaints procedure covers the Accessibility Plan

Key Aims

Old Leake Primary Academy aims to ensure equality of opportunity for all its, pupils and staff and it follows that pupils or prospective pupils, are not treated less favourably than other and pupils or prospective pupils, for reasons relating to their disability or protected characteristics. Please read this in conjunction with the Academy's SEND policies.

Views of those consulted during the development of the plan:

The views of all agencies, pupils and their parent/carers will be sought through the regular meetings held as part of the support given by Park Academy.

Increasing the extent to which pupils can participate in the academy curriculum:

- The academy will endeavour to provide suitable access to a range of curriculum opportunities.
- Where necessary, support will be given by the Special Educational Needs Coordinator (Hannah Gilbert)
- The academy facilitates services from a range of agencies for all pupils and their families, including working closely with our onsite Surestart centre.
- Ensuring that the curriculum is made accessible for pupils who are learning English as an additional language.

Improving the physical environment of the academy to increase the extent to which all pupils can take advantage of education and associated services:

- The academy's classrooms are all on the ground floor. Any new build will be built with physically impaired pupils in mind, ensuring access for all.

Improving the delivery to pupils of information that is provided in writing:

- Where necessary, all hand-outs, letters, timetables etc. will be made available in suitable format for pupils, including electronically.
- Providing information in accessible formats for pupils who are learning English as an additional language
- Providing information to parents/carers in accessible formats where requested

Financial Planning and control

The headteacher, SLT and the Board of Trustees will review the financial implications of the accessibility plan as part of the normal budget review process.

Accessibility Action Plan 2022 - 2025

Compliance with the Equality Act					
Accessibility Outcome	Action to ensure Outcome	Who responsible	Long, medium or short-term	Time Frame	Notes
Staff to be aware of the Equality act and the protected characteristics	<ul style="list-style-type: none"> Refer to the act during training 	SLT	Long term	Annually	
Accessibility plan in place	<ul style="list-style-type: none"> Accessibility plan is reviewed annually and updated every 3 years The plan is coproduced with young people, their families, and other stakeholders 	SLT	Short term	Annually	
SEND information report is linked to local offer	<ul style="list-style-type: none"> SEND report is published on the website Local offer is available on the website 	SENDco /SLT	Short term	Updated annually	
Learners are included	<ul style="list-style-type: none"> Learners are involved in recruitment All learners take part in enrichment activities Staff understand the needs of learners Staff focus on the positives/ strengths of a learner and build on them 	All staff and learners	Long term	Ongoing	

Access to the physical environment - statutory

Accessibility Outcome	Action to ensure Outcome	Who responsible	Long, medium or short-term	Time Frame	Notes
Building to be physically accessible for people with disabilities	<ul style="list-style-type: none"> • Ensure the majority of areas are physically accessible e.g clear corridors of obstructions, entrances are clear • Where adaptations are not possible, consider moving classes to more accessible rooms to ensure inclusion • Fire systems to have both visual and auditory components. • Fire exits to be accessible to all, including ramps. • Both staff and children’s toilets to be fully accessible, including correctly placed sinks and hygiene areas. • Long term – to build a hygiene suite. • To ensure all exits are accessible – including the placement of buttons and automatic opening to ensure this. • Ramps outside the building to be safe, correct surface and handrails where appropriate. 	Site Manager SLT	Long Term	Ongoing	

Pathways around the setting, parking arrangements, to be safe, easily accessible and well signed	<ul style="list-style-type: none"> • Ensure signs are clear • Disabled markings for parking to be highly visible and available. Two disabled spaces to be created in total. • Route from the parking bays to be kept clear and free of hazards such as standing water, ice and leaves. 	Site Manager	Medium term	February 2023	Markings need re painting
Accessible toilets and changing facilities Transgender learners to have their needs met through reasonable adjustments to the facilities	<ul style="list-style-type: none"> • To long term plan a hygiene suite for the academy. • When completed, name the Unisex accessible toilet to have a place for transgender learners to go to the toilet and change in a safe space 	Site Manger along with school staff	Long Term	Ongoing	
Classrooms and other learning spaces are well designed to support pupils with disabilities, adaptations to be made where necessary	<ul style="list-style-type: none"> • Ensure access to calm low sensory areas, which remain accessible • Consider optimal organisation for learners with SEND – eg, use of drapes to reduce noise and noise reducing furniture, removal of clutter for ease of access, furniture and equipment selected and adjusted to improve inclusion • Consider the use of partitions where appropriate for sensory difficulties 	Class Teachers	Short Term	Ongoing	
Accessible signage for learners with visual impairments	<ul style="list-style-type: none"> • All signs and symbols in Braille for visually impaired learners and visitors, pictures for those 	Site Manager – class teachers to	Long Term	Sept 2023	Braille to be considered when new signs are invested in,

	who with communication and learning differences	support with pictures			unless necessary by a visually impaired student
Parents and learners are consulted regarding the accessibility of the schools' facilities	<ul style="list-style-type: none"> • Ensure parents are encouraged to support the reviewing of the accessibility plan • Encourage learners to support the review of the school's accessibility 	SENDco/SLT and Teachers	Long Term	Sept 2023	

Ensuring inclusion in the school community

Accessibility Outcome	Action to ensure Outcome	Who responsible	Long, medium or short-term	Time Frame	Notes
Learners to be included in all activities, events, trips and extra-curricular events	<ul style="list-style-type: none"> • Accessible signage throughout the setting to be provided at all activities and events • Pupils with SEND to be included in forums like student council • Personalised support is arranged so that learners with SEND can attend trips, extra-curricular activities, clubs etc • Support to be given to ensure financial difficulties do not prevent a learner with SEND attending • Learners and their families to be given explicit information about trips and activities well 	SLT, class teachers Site manager	Long Term	Ongoing as necessary	

	in advance so that preparations can be made				
Transition is planned and personal for learners with SEND	<ul style="list-style-type: none"> Transition packages to be put in place where key learners needs require additional support 	Class teachers, outside agency support	Long Term	Ongoing as required	
Support is available to support self-esteem, confidence and social skills	<ul style="list-style-type: none"> School to provided small group support as required to develop self-esteem, confidence, and social skills 	Class teachers, outside agency support	Long Term	Ongoing as require.	
Good attendance	<ul style="list-style-type: none"> Encourage families to work closely with the academy on improving attendance Support for families from the Inclusion Team (attendance) to be accessed by the academy (in line the SLA). 	Class teachers SENDCo SLT Inclusion Team	Long Term	Ongoing	
Learners with SEND and other characteristics are not bullied	<ul style="list-style-type: none"> Academy to ensure that curriculum coverage includes content on protected characteristics an age-appropriate level. Academy to take proactive measures to overcome bullying and peer on peer abuse. Bullying and homophobic logs will be recorded on Cpoms to ensure effective monitoring 	SLT Class teachers	Long Term	Ongoing	

	<ul style="list-style-type: none"> • Anti-bullying policies and approaches to be in place • Behaviour policy to be developed to include PRICE training principles. 				
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Access to the curriculum - statutory					
Accessibility Outcome	Action to ensure Outcome	Who responsible	Long, medium or short-term	Time Frame	Notes
Learners with SEND are included in a broad and balanced curriculum	<ul style="list-style-type: none"> • Staff have regular and updated training re additional needs and how to best meet them • Learners with Disabilities are encouraged to take part in all aspects of the curriculum inc PE • Include pupils and parents in reviewing plans regarding curriculum access • Learners to have access to appropriate information technology to support access • Use of auxiliary aids 	SLT, SENDco, subject leaders and Teachers	Long Term	Ongoing	
Staff have high aspirations and expectations of pupils with SEND	<ul style="list-style-type: none"> • Staff are given time to plan for pupils who need a highly Personalised curriculum • Cover staff are made aware of how best to meet learners needs with SEND in a hand over 	All staff	Long Term	Ongoing	

	<ul style="list-style-type: none"> • Homework is accessible to all – hard copies, use of the internet, setting early etc • Staff to build positive relationships, support flexibility and facilitate independent learning – CPD to be offered to support where necessary • Staff to know how to implement an inclusive classroom 				
Progress made by SEND learners is in line with that made by learners with SEND nationally	<ul style="list-style-type: none"> • Use a graduated approach when meeting the needs of learners with SEND • Use the 'assess, plan, review, do' cycle to inform the graduated approach to needs. • SENDco to support class teachers where appropriate • Homework is accessible • Curriculum access is reviewed with learners needs in mind as above • Learners to have access to appropriate information technology to support access 	SLT, SENDco, subject leaders and Teachers,	Long Term – termly data points and pupil progress meetings	Ongoing	

Access to information advice and guidance - statutory

Accessibility Outcome	Action to ensure Outcome	Who responsible	Long, medium or short-term	Time Frame	Notes
Information regarding SEND available on the website	<ul style="list-style-type: none"> • Access to the SEND information report via the website or hard copy on request. • SENDIASS to be promoted on the website • Invite parents to support us in ensuring the website is presented in a family friendly way • School will use the local offer to keep up to date with SEND developments • Signpost families who do not have the internet to one stop shops and libraries • Information can be requested in different languages and other accessible formats 	SLT, SENDco, all staff	Long Term	Ongoing	
Communication with parents and carers is two way	<ul style="list-style-type: none"> • Use of Weduc to support electronic communication with parents • Review meetings to be held, at times when parents can attend • Ensure that pupils know who they can contact for information, advice, and support • Information will be available in a variety of formats – easy 	Teachers and front of house staff supported by SLT and SENDco	Long Term	Ongoing	

	<p>read print, large print, symbols, and audio upon request</p> <ul style="list-style-type: none">• Use of interpreters at meetings to be developed further to support parental understanding of academy processes and to ensure that families can access the services which they require.				
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Approved by Wayne Oldfield on behalf of the Executive Team. (3/1/2023)